



## TRADING CONDITIONS AND ARREARS POLICY (FEBRUARY 2015)

### STALLHOLDER FEES

- Permanent stallholders to pay 1 month in advance, on 1<sup>st</sup> of every month, via EFT transfer to BFMInc. Bank account.
- Seasonal stallholders, and guest farmers, to pay within 7 days of receipt of monthly invoice.

### MEMBERSHIP FEES

- Membership fees are to be paid by 1<sup>st</sup> January of the year to which they apply.

### CEASE TO TRADE NOTICES FOR ARREARS

- A Member, or Guest Farmer, who is in arrears for 60 days or more, will be issued with a Cease to Trade Notice by the On-site Manager. If arrears are not paid in full within 7 days (and evidence of payment provided to On-Site Manager or [database@byronfarmersmarket.com.au](mailto:database@byronfarmersmarket.com.au)), then membership of BFMInc., and market trading, will be suspended until all unpaid amounts are paid in full.
- If it becomes necessary for the On-site Manager to issue a 2<sup>nd</sup> notice (within 12 months), then membership of BFMInc., and market trading, will be suspended for 6 months.

### REQUIRED DOCUMENT SUBMISSION

- It is the Member's and Guest Farmer's responsibility, as their required submission documents become due, to lodge a copy with BFMInc, either at [database@byronfarmersmarket.com.au](mailto:database@byronfarmersmarket.com.au), or the On-site Manager.

These documents include but are not limited to –

- Insurance Certificate of Currency (meeting BFMInc. Insurance and B.S.C. Policy terms) – Due prior to expiry of the Policy.
  - B.S.C. permits – Due within 7 days of expiry date.
  - Share farming or Lease Agreements – Due within 7 days of expiry date.
  - Certification documents (e.g. Organic, Biodynamic, FSS) – Due within 14 days of expiry date.
- Failure the On-site Manager. If documents are not supplied to the On-site Manager or [database@byronfarmersmarket.com.au](mailto:database@byronfarmersmarket.com.au) by their due dates, (see document submission dates above), then suspension from the markets will apply. If two Cease to Trade Notices are issued within 12 months, then a 6 months suspension of BFMInc membership, and market trading, will apply.